Authority for Automatic Payments

(Not to operate as an assignment or an agreement)

To the Manager

Bank: Your Branch:

Please tick one, and complete ALL sections

○ new automatic payment, **OR**

○ change an existing automatic payment. The current amount being paid is $

A: Pay from

Pay from [name on account]

Pay from [a/c number]

BANK BRANCH ACCOUNT SUFFIX

Details to appear on my/our bank statement:

PARTICULARS CODE REFERENCE

B: Payment details

Regular Amount: $ Amount in words:

Frequency [tick one]

○ Weekly ○ fortnightly ○ Monthly ○ Other [specify] _____

First Payment Date:

Last Payment Date:

OR ○ Until further notice [tick if applicable]

Complete if applicable:

Variable Amount: $ Amount in words:

☐ First payment ☐ Last payment

C: Pay to

Pay to: **Otumoetai College Board of Trustees**

Pay to [a/c number] 0 2 | 0 4 6 6 | 0 0 1 7 3 4 9 | 0 0 0

BANK BRANCH ACCOUNT SUFFIX

Details to appear on my/our bank statement:

SCHOOL FEES FOR

PARTICULARS STUDENT NAME STUDENT ID #

D: Authorisation

1. I/We authorise this automatic payment as detailed above

Customer's signature Contact phone number Date

Account (Holder) Name:

Customer's signature Contact phone number Date

Account (Holder) Name: