

**OTUMOETAI COLLEGE**  
**NCEA ENGLISH LEVEL 2 2018**

**Summary of Level 2 Courses: note – not all standards are offered in these courses.**

ENGLISH – L2ENGA					
<i>Course Relationship to the National Vocational Pathways</i>					
<b>Construction &amp; Infrastructure</b>	<b>Manufacturing &amp; Technology</b>	<b>Primary Industries</b>	<b>Services Industries</b>	<b>Social &amp; Community Services</b>	<b>Creative Industries</b>
<b>25</b>	<b>18</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>
<b>Course Entry</b>	To qualify for this course, students need to attain three Level One English Internal Achievement Standards and two out of three External Achievement Standards at Merit / Excellence.				
<b>Course Overview</b>	This course provides further opportunity for students to engage with and enjoy a novel or play, poetry, short stories, and a film, in preparation for the end of year examination. Also, students will have the opportunity to compile a portfolio of formal and/ or creative writing, and research an aspect of literature.				
<b>Assessment</b>	This course will be assessed to a selection of Level Two English Achievement Standards. Assessment is a combination of both internally and externally assessed standards. Students will have the opportunity to gain up to 25 credits at Level Two.				

Achievement Standard	Internal / External	Credit	UE Reading	UE Writing
AS91101 v2 Produce a selection of crafted and controlled writing	Internal	6	N	Y
AS91102 v2 Construct and deliver a crafted and controlled oral text	Internal	3	N	N
AS91104 v2 Analyse significant connections across texts	Internal	4	N	N
AS91098 v3 Analyse significant aspects of studied written texts, with supporting evidence	External	4	Y	N
AS91099 v3 Analyse significant aspects of studied visual or oral texts, with supporting evidence	External	4	N	Y
AS91100 v2 Analyse significant aspects of unfamiliar texts through close reading with supporting evidence	External	4	Y	Y

*In addition to the above, the following unit standards may be offered. Note that the offering of these standards is at a teacher's discretion, and only if time permits.*

<b>Unit Standard</b>	<b>Internal</b>	<b>Credit</b>
US7177 v5 Produce a plan to enhance own learning	Internal	2
US12349 v5a Demonstrate knowledge of time management	Internal	3
US2989 v5a Select, read, and assess texts to gain knowledge	Internal	3
US25073 v2a Read texts to recognise differing points of view on a topic	Internal	3
US8824 v6 Research a topic using oral, visual, and written sources, and evaluate the research process	Internal	3

### ***Further Assessment Opportunities***

Where possible, a further assessment opportunity will be offered to all students for all internal standards. Students cannot re-work a piece already marked; a new task for the standard will need to be attempted. Students will receive the highest grade achieved across both opportunities.

### ***Other Information***

#### **Requirements for entry to next level:**

- To gain entrance into L3ENGA in 2018, students need to be invited by the Head of Department.
- To gain entrance into L3ENGB in 2018, students need to attain 14 Level Two Achievement Standards, four of which must come from an essay in the Level Two examination.
- To gain entrance into L23ES in 2018, students need to have attained one Level Two English Achievement Standard.

#### **Authenticity**

A student must produce their own work and will be required to sign authenticity declarations. Drafts for in-class assessments must be sighted by a student's teacher. If the work for assessment is not considered original the stated policy will apply.

#### **Plagiarism**

Copying other people's work is treated very seriously. If a piece of work is considered plagiarised all marks for that assessment will be lost.

### **Marking and moderation**

Student's work will be marked by their subject teacher following NCEA assessment schedules / guidelines. Moderation will take place at the beginning of marking, with a random selection of work selected for further marking post-assessment to ensure consistency between classes.

### **Appeals**

If a student is not satisfied with their assessment grade they must lodge a written appeal with their English teacher within 48 hours of the assessment being handed back. If they are still not satisfied the student should lodge an appeal with the subject Head of Department. Following this, an appeal must be referred to the Deputy Principal Curriculum and Assessment.

### **Storage of work**

All student work for internally assessed standards will be kept until no longer required for moderation purposes.

## **Policy for Administering Level 2 English, 2018**

**Dear Student / Parent / Caregiver,**

The English Department at Otumoetai College will be governed by the following policy in delivering standards in 2018.

You are required to read the following information, and if you have any queries, direct these to the English teacher concerned, or the Head of Department.

### **Authenticity**

In line with school policy, a student is required to produce their own work. During the year a student will sign authenticity declarations certifying that work is their own. If a student presents someone else's work as their own, all marks for the assessment will be lost.

### **Appeals**

If a student is not satisfied with an assessment grade they must lodge a written appeal with their English teacher within 48 hours of the assessment being handed back. If they are still not satisfied the student should lodge an appeal with the subject Head of Department. Following this, an appeal must be referred to the Deputy Principal Curriculum and Assessment.

### **Deadlines**

All work for internally assessed standards must be handed in on a stated date unless a student has applied in writing for an extension prior to this date. An extension will only be granted in the case of genuine illness (medical certificate), or other exceptional circumstances. Where an extension is granted, no penalty will be imposed on a student.

Work handed in late for assessment will not be accepted for marking.